

TOWN OF WEBSTER
Office of Selectmen
945 Battle Street/Rte. 127
Webster, NH 03303

6:31 pm Selectmen's Meeting – September 17, 2012

Selectmen present: Chairman George Cummings, Selectman Bruce Johnson and Selectman Roy Fanjoy

The Board signed the following for Administrative Assistant Judith Jones:

- Selectman Fanjoy made motion to accept the Selectmen's Minutes of September 4, 2012 as written; seconded by Selectman Johnson and approved.
- Selectman Fanjoy made a motion to accept Session 1 Non-Public Sealed Minutes of the Selectmen's Meeting of September 4, 2012 as written; seconded by Selectman Johnson and approved.
- Selectman Fanjoy made a motion to accept the Session 2 Non-Public Sealed Minutes of the Selectmen's Meeting of September 4, 2012 as written; seconded by Selectmen Johnson and approved.
- After much discussion about driveway issues in general and those relative to this building permit application of Mark Michie – Map 7-62, Chairman Cummings signed the application. This application had already been signed by Life Safety Code Enforcement Officer Tom Godfrey and Fire Chief Colin Colby indicated that he had no other issues.
- Three copies of a Petition and Pole License was signed for the Town Clerk.
- A Land Use Change Tax for David & Karyn Baer – Map 6-101-3.
- A vacation leave slip for Mrs. Jones.

The Board signed the following for Financial Administrator Wendy Pinkham:

- A voided check register.
- A credit application for Ben's Uniforms, Inc.

Mrs. Pinkham will schedule budget meetings, recommending that the meeting start earlier in the day, to which the Board agreed. She will send the schedule to the Board via e-mail.

Selectman Fanjoy inquired as to what it would take to add vacation/sick leave accumulated time to the employee's paychecks. Mrs. Pinkham explained that this information had been removed by a previous Board, indicating that a vote of the Board could reinstate the information. Selectman Fanjoy made a motion to add vacation/sick leave time to the paychecks; seconded by Selectman Johnson and approved. Discussion continued with Selectman Fanjoy explaining his understanding of why the change was made previously.

Police Chief Robert Dupuis advised the Board of the following:

- The Public Safety Building was cleaned last week over a two-day period and he felt it was a very professional job. The company indicated that the floors had never been stripped, but have now been done. Chief Dupuis recommended that it be done every year. Mrs. Pinkham said that the bill received did not indicate that the carpets were done as indicated on the estimate. Chief Dupuis said that they had in fact been cleaned. She will call the company to clarify this.
- There have been 50 calls for service over the past two weeks with Chief Dupuis reading the highlights.
- Purchase Order #25 to Rose's Garage for the left front bearing assembly replacement on the 2007 Ford Explorer in the amount of \$365.
- Purchase Order #28 to Dano's Public Safety for 10 long-sleeve shirts plus s/h in the amount of \$510.
- Milton-Cat and Yestramski Electrical gave quotes for servicing the PSB generator twice annually of \$750 and \$535 respectively. Milton-Cat replaced the battery recently and made suggestions for changes that would result in cost savings. Chief Dupuis indicated that Milton-Cat would do more and include more supplies than Yestramski. Yestramski had provided a cost list of items that might be needed above and beyond the service. Mrs. Pinkham reminded Chief Dupuis that she has yet to receive a bill for the battery, which Chief Dupuis will check on. After discussion, the Board agreed to go with Milton-Cat.
- Chief Dupuis requested a time to be set to review the policies provided to the Board earlier. A meeting was set for October 1, 2012 at 4:00 PM and will be posted accordingly.
- There was discussion regarding Holiday Pay for the Police Department if an officer works the Holiday. After a short discussion, it was decided that this will be further discussed when reviewing the policies with the Board.

BOS Initials:

G. C. Cummings

B. G. Johnson

R. E. Fanjoy

Fire Chief Colin Colby advised the Board of the following:

- The New 65 Engine 3 will be leaving Town on Thursday to be taken to Greenwoods in MA to have some warranty work done and will be out of service over the weekend. It will be returned the beginning of the week.
- Several members of the Fire Department attended the wake and funeral services for Hopkinton Fire Chief Rick Schaefer. For this occasion, the Department purchased items for members as reflected in Purchase Order #26 to Ben's Uniforms for miscellaneous dress uniform shirts plus s/h in the amount of \$615, which the Board then signed.
- The Board signed Purchase Order #27 to Becker Training for two EMT trainees in the amount of \$1,025. Chief Colby said that both have passed the course.
- Selectman Johnson inquired about any new members. Chief Colby advised that they had only one application which is currently being reviewed.
- Selectman Johnson asked for a dry hydrant repair update. Chief Colby advised that they expect to have the repairs done before frost sets in.

In the absence of Road Agent Emmett Bean, as he had another commitment, Mrs. Pinkham handed out a copy of RSA 263:13 relative to driveways to the Board and Planning Board Chairman Jere Buckley. Mrs. Pinkham also passed along on behalf of Mr. Bean that the paving on Deer Meadow Road would begin on September 26th unless weather permits otherwise. Chairman Cummings inquired about the calcium. Mrs. Pinkham was not sure if Mr. Bean had received any as she has not had any bills for it, though there is a purchase order. She did advise that the PO for dry calcium had gone away as the supplier could not deliver, though Mr. Bean had a PO for liquid calcium from another source.

Mr. Buckley advised that he and Mr. Bean had visited five driveways that were problematic, four of which involved new paving. It was clear that there was an education issue and a compliance issue. Mr. Buckley further explained some of the issues including, but not limited to culverts; permitting issues; need for permits; cuts into the Town ROW's, etc. He expounded on those issues found during their visit and inquired as to who would be held responsible. Mr. Buckley inquired about the enforcement of existing issues. Chairman Cummings indicated that he could talk to the people. There was lengthy discussion on the issues. The final decision was for Mr. Buckley, on behalf of the Planning Board, to write something for the Grapevine explaining the permitting process, clearly stating the reasons for the need of a permit. Mr. Buckley advised that the PB would be discussing driveway issues at their meeting on Thursday. Mr. Buckley will write to those recently visited to inform them of the issues and the permit requirements and this letter will be signed by the Planning Board Chairman and Chairman Cummings. Mr. Buckley will consult with Mr. Bean about what he thinks the corrective action should be and keep him informed. New information regarding driveways will be put on the Website as well as other appropriate places when available.

Treasurer Mary Smith reported that all was good.

No bids were received for Map 10-4-63 offered for sale per vote of the Town Meeting in March.

Selectman Johnson introduced Jane Difley who was here to help with any questions regarding the issues raised through complaints from residents asking if anything could be done about the newly installed lighting at Copart on Deer Meadow Road. Chairman Cummings asked if anyone had talked to Copart and the response was no. Ms. Difley indicated that there were three lights higher than the fence, recommending that they could be lowered or have covers put over them. Chief Dupuis inquired if they were shining into the road and if so then he could talk to them, though this did not seem to be the issue. Selectman Johnson noted that these lights were changing the character of the community and neighborhood. Chairman Cummings volunteered to go talk with the folks at Copart. Chief Dupuis thought that they were opening today. There was discussion on the impact of the operation in general. Chief Dupuis advised that he will talk to the State Police to request that Highway Enforcement spend a day to check on the weight and any other typical issues so as to get off on a good footing. Discussion ensued on the types of trucks and weight. There was further discussion on the lighting and Copart in general. Ms. Difley requested to be kept informed of any action involving Copart.

Mrs. Jones requested to be excused for a short time to complete a form that needed the Board's signature.

Items listed on the agenda as Old Business were read off as listed and discussion followed on some:

1. The notice received at home by Selectman Johnson from DES was only a notification of a 12" culvert to be replaced near 483 Tyler Road.
2. Chairman Cummings was to look into pursuing a change in Legislature of RSA 289:9 relative to Use of Trust Funds. He explained that this was a one sentence Statute that allowed the expenditure of the interest only and would take an act by the Legislature to make any changes.

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3. There was a driveway permit in the building permit package for 585 Deer Meadow Rd. dated 11//09. However, the final inspection had not been signed. This was discussed earlier in the meeting.
4. Judy spoke to DRA re: merging of a Town Lot and a District Lot. They referred her to Local Government Center, Paul Sanderson at LGC indicated that the merger would be done through the Planning Board, but that the applicant needed to apply to the Selectmen under RSA 52:5 regarding changing boundaries. This was discussed later with Mrs. Jones when she returned to the meeting with no decisions made. The landowner was sent the appropriate information.
5. A request was sent to the Grapevine that the Town is looking for the donation of a used refrigerator for the kitchen and should be in the October issue. Chairman Cummings will also check a bulletin board that he has at work for any availability.
6. Yestranski responded by e-mail regarding a small discount for servicing the generators because the Town has two generators. Mrs. Jones will notify them of the Board's decision to retain their services for the Town Hall generator only as discussed earlier.

The Board agreed to advise Michelle Clark at DRA that they would accept the tax rate electronically. Mrs. Jones will respond to this.

Selectman Johnson advised that the Currier & Ives Byways Committee will be meeting at the Town Hall next Monday at 6:30 pm and invited anyone interested in joining him to show support. John Clark made a request to have Road Agent Bean help put up the two signs supplied by the Committee depicting the Byway. The State has approved where to put the signs. Mrs. Jones will request that Mr. Bean help out with this effort.

Selectman Fanjoy had papers served to his home from Unitil regarding an abatement for 2011 filed with the Superior Court. The Board agreed to have Mrs. Jones fax the information to Town Attorney Bart Mayer. There was general discussion regarding representation for this issue.

Selectman Johnson advised that the Refuse Disposal Committee has invited the Board to join them for discussion on the budget on October 4th at 6:30 pm at the Slusser Center in Contoocook. Chairman Cummings commented on the terrific paving done at the facility, though he did not recollect this project being on the budget. Committee Member Ellen Kontinos-Cilley indicated that this question could be brought up at the budget meeting, also noting that there were available funds through Capital Reserves for Landfill projects. This meeting will be posted as two Selectmen will most likely attend.

After discussion of the placement of political signs on private property, Selectman Johnson made a motion to not allow political signs on Town of Webster property other than manned signs on Election Day; seconded by Chairman Cummings. Discussion ensued. Chairman Cummings recommended that one sign per candidate be allowed on Town owned property and removed according to State Statute. The exception would be that the winner of a primary would be allowed to leave their signs until the general election. Chairman Cummings then amended the motion to read "Allow one political sign per candidate of standard lawn size of 24" x 24", with the loser to remove their signs by the second Friday after election in harmony with the State Statute, on Town owned property at the Town Hall location only, to be located on either side of the road"; seconded by Selectman Fanjoy. The amended motion was passed by a 2 to 1 vote. Discussion continued on the placement of signs, removal, etc.

The Board agreed to invite Mainstay Technology to the October 15th meeting starting at 4:00 pm to discuss the budget.

Selectman Johnson briefly discussed a proposed contract from Life Safety Code Enforcement Officer Tom Godfrey prepared by Mr. Godfrey. This will be discussed further at another time.

Selectman Fanjoy made a motion to approve the expenditure of \$25 to be paid to the Merrimack Country Registry of Deeds for the LCHIP fee and \$26 for the recording fee of a Mylar that was never recorded from 12/18/1986; seconded by Selectman Johnson and approved.

Chief Dupuis requested that the Selectmen authorize the acceptance of a grant for a portable radio with a value of \$3,432. Any additional cost was discussed. Chief Dupuis indicating that there would be no extra cost at this time as there is money in the grant for reimbursement for the first time for the frequencies to be set. However he explained that all the radios will have to go to Ossipee Mountain to have the frequencies split by the end of the year. Mrs. Jones will check into the need for a public hearing or any other action needed to accept the grant. Any action needed will be on the next agenda.

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Chief Dupuis advised that the Town of Hanover has a thermal imaging camera on the spotlight of the cruisers and it is watched on the in-car computer. This camera was viewed at the Trade Show as well as review of the newly offered cruisers. Chief Dupuis explained the different models, cost, mileage, etc. He advised that Andover will appropriate for a cruiser next year and he will talk with the surrounding towns to see if there are any advantages through shared services if more towns were to purchase cruisers as a group. Chief Dupuis looked at the in-car videos at the Trade Show as well indicating that the only reason he would consider this would be to protect the officers from complaints. Studies have shown these videos to be very advantageous in settling potential lawsuits, often resulting in any lawsuit being dropped. He advised that there is currently \$11,746 in the Police Equipment Capital Reserve, with an additional \$2,500 to go in as voted at the 2012 Town Meeting. He advised that 50% of the cost is available through a Highway Safety Grant. There was continued discussion on how these cameras worked and how information is stored. Chief Dupuis said that he could request a demonstration. He would like to purchase one this year and if it worked well, then go from there. Chief Dupuis will apply for the grant.

Discussion was opened to the public. There were no comments.

8:51 pm Selectman Fanjoy made a motion to go into non-public session pursuant to RSA 91-A:3 II (a) with Police Chief Dupuis to discuss personnel issues; seconded by Selectman Johnson. Roll call: Chairman Cummings – yes; Selectman Johnson – yes and Selectman Fanjoy – yes. Mrs. Jones was not requested to participate.

9:07 pm Chairman Cummings reconvened the meeting. He advised that the Board discussed personnel issues and voted to seal the minutes.

Immediately following Selectman Johnson made a motion to adjourn, seconded by Selectman Fanjoy and approved.

George C. Cummings, Chairman
BOS/jj

Bruce G. Johnson

Roy E. Fanjoy

BOS Initials:

G. C. Cummings

B. G. Johnson

R. E. Fanjoy